



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, October 18, 2010 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	November 15, 2010

MEMBERS PRESENT

Philip Thompson, Professional Member, **President**, Presiding
Fran Franklin, Professional Member, **Secretary**
Ralph Robinson, Professional Member
Joseph McDonough, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Heeney, Deputy Attorney General
Shauna Slaughter, Administrative Specialist II
Jessica Williams, Administrative Specialist II

MEMBER ABSENT

Diane Postell, Professional Member, **Vice President**

ALSO PRESENT

Kay Warren

CALL TO ORDER

Mr. Thompson called the meeting to order at 9:15 a.m.

REVIEW OF MINUTES

The Board reviewed the September 20, 2010 minutes for approval. Mr. McDonough made a motion, seconded by Dr. Franklin, to approve the minutes as presented. Motion unanimously carried.

UNFINISHED BUSINESS

Discussion Regarding Revisions to the Statute and Rules & Regulations

The Board discussed the documents Ms. Heeney provided at September's meeting regarding records retention. The Board decided that Colorado's regulations regarding records retention would be beneficial to Delaware. She will also draft rules and regulations, for licensees who apply for licensure with the exemption of documenting supervised experience, will have to

document all supervised experience after the law came in to effect on June 1, 2010. Ms. Heeney will present a draft of the proposed rules and regulations at the November meeting.

Ms. Heeney also asked the Board on their thoughts of how to reach out to the community for proposed statute changes. The Board will create a list of national agencies, local agencies as well as agencies in the private sector, for a mass communication to be sent out informing them of upcoming meetings.

Review Previously Tabled Application from Melvin Slawik

The Board reviewed the previously tabled application for Melvin Slawik. Mr. Slawik submitted documentation to the Division of Professional Regulation, from the Federal Bureau of Investigation stating that the fingerprints that were submitted were not of good quality and the characteristics were too low to be used. While reviewing his application, the Board has requested that he submit a letter detailing his job duties and responsibilities for the past 20 years. Mr. Robinson made a motion, seconded by Dr. Franklin to table Mr. Slawik's application until the F.B.I. criminal history is submitted as well as the letter documenting his job duties and responsibilities. Motion unanimously carried.

Review Previously Tabled Application for Kathleen Coletti

The Board reviewed the previously tabled application for Kathleen Coletti. After reviewing the Request for Exemption from Documenting Hours of Supervised Experience that Ms. Coletti submitted. Dr. Franklin, made a motion, seconded by Mr. McDonough, to approve the application for reciprocity. Motion unanimously carried.

Sign Final Order from September 20, 2010 Hearing on Case Nos. 31-02-07 and 31-03-07 against Mr. Guseman

Ms. Heeney requested this be tabled until the November meeting.

NEW BUSINESS

Ratification of Application to sit for the ASWB exam – Takeisha Sutton

Mr. Robinson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for Takeisha Sutton. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Josephine Escalante

Mr. Robinson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for Josephine Escalante. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – Troy Farmer

Mr. Robinson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for Troy Farmer. Motion unanimously carried.

Ratification of Application to sit for the ASWB exam – N'Akeba Mabin

Mr. Robinson made a motion, seconded by Dr. Franklin, to ratify the application to sit for the ASWB exam for N'Akeba Mabin. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity – Terry Baisden

Mr. Robinson made a motion, seconded by Dr. Franklin, to ratify the application for licensure by reciprocity for Terry Baisden. Motion unanimously carried.

Ratification of Application for Licensure by Reciprocity – Amanda Bordwine

Mr. Robinson made a motion, seconded by Dr. Franklin, to ratify the application for licensure by reciprocity for Amanda Bordwine. Motion unanimously carried.

Review Request for Inactive Status from Cheryl Borck-Hadley, LCSW

The Board reviewed the request for an extension of inactive status on Ms. Borck-Hadley's license. Mr. Robinson made a motion, seconded by Dr. Franklin, to grant the extension for inactive status until 01/31/2012. Motion unanimously carried.

Proposed Meeting Dates for 2011

The Board reviewed the proposed meeting dates for 2011. Dr. Franklin made a motion, seconded by Mr. Robinson to accept the proposed meeting dates. The Board will continue to meet on the third Monday of each month with the exception of August and December. Motion unanimously carried.

CORRESPONDENCE

ASWB Annual Meeting

Ms. Postell informed the Board via e-mail that she will not be able to attend the Annual Conference, due to unforeseen circumstances. Mr. Thompson will review his schedule to see if he will be able to attend in Ms. Postell's place, and will inform Ms. Williams as soon as possible.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

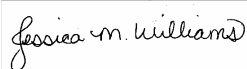
NEXT MEETING

The next meeting will be held on November 15, 2010, at 9:00 a.m. in Conference Room A.

ADJOURNMENT

Mr. McDonough made a motion, seconded by Mr. Robinson, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 10:25 a.m.

Respectfully submitted,



Jessica Williams, Administrative Specialist II
Delaware Board of Clinical Social Work Examiners